



**STATE ELECTION COMMISSION, HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
PANCHKULA, HARYANA – 134109**

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**NOTIFICATION**

NO. SEC/2ME / 2021 /662

Dated: 15<sup>th</sup> March , 2021

In accordance with the provisions contained in section 3A of the Haryana Municipal Act, 1973 read with rule 4 of the rules made there under and the powers conferred under clause (1) of article 243ZA of the Constitution of India, the State Election Commission, Haryana hereby direct to distribute the electors of the respective areas of Legislative Assembly constituency or part thereof prepared by the Election Commission of India with reference to 1<sup>st</sup> January, 2021 as the qualifying date and finally published on **15.01.2021**, into the booths and wards of the municipalities mentioned in **Annexure-D**.

2. The electoral rolls of the above said municipalities shall be prepared with the help of National Informatics Center by converting the relevant parts of the electoral rolls of Legislative Assembly constituency into the wards of municipality concerned.

3. The procedure and schedule is given as under:-

(i)	Distribution of electors of the respective area of the Legislative Assembly constituency finally published by the Election Commission of India on 15.01.2021, with reference to 1 <sup>st</sup> January, 2021 as qualifying date, into the booths of the wards of the above said municipalities in the format attached at annexure "A" as a draft electoral rolls.	<b>19.03.2021 to 15.04.2021</b>
(ii)	Publication of draft electoral rolls of all the wards of these municipalities as referred in sub para (i) above	<b>16.04.2021</b>

	for inviting claims and objections. [Rule-4(3)]	
(iii)	Last date by which claims and objections shall be presented to the Revising Authority. [Rule-4(4)(i)]	<b>26.04.2021</b> <b>(except 17,18,21 &amp; 24.04.2021 being gazette holiday)</b> <b>up to 03.00 PM</b>
(iv)	Last date by which the claims and objections shall be disposed of by the Revising Authority. [Rule-4 (4) (v)& (vii)]	<b>11.05.2021</b>
(v)	Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-4 (4) (viii))	<b>17.05.2021</b> <b>(except 14,15,16.05.2021 being a gazette holiday)</b>
(vi)	Last date for disposal of appeals by the Deputy Commissioner.[Rule 4(4) (viii)]	<b>20.05.2021</b>
(vii)	Final publication of ward wise Electoral Rolls.(Rule-4 (4) (ix))	<b>07.06.2021</b>

4. It is further directed that two copies of latest Legislative Assembly electoral rolls prepared and published on **15.01.2021** with all supplements by the Election Commission of India shall be obtained free of cost from the Election Tehsildar/Election Naib Tehsildar, concerned. The database of the electoral rolls has already supplied to the District Informatics Officer through the State Informatics Officer, NIC, Haryana.

5. It is further directed that:-

- (i) The concerned Deputy Commissioner shall give wide publicity to the above programme. He shall issue press note and also paid advertisement in two local newspapers. He shall also make publicity through local cable network.
- (ii) The concerned Deputy Commissioner shall publish, on the date prescribed in sub-para (ii) of para 3 above, the draft electoral rolls along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities

- (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:-
- a) Office of concerned Deputy Commissioner.
  - b) Office of the E.O./Secretary of the concerned municipality
  - c) Office of Sub-Divisional Officer (Civil) concerned.
  - d) Office of Tehsildar concerned.
  - e) Office of Revising Authority/Authorities concerned; and
  - f) All Voter Information and Collection Centers (VICCs) set up for receiving claims and objections.
- (iv) After the draft publication of the ward-wise electoral rolls, the same should also be hosted on the website of the concerned District Administration, with search facility.
- (v) A copy of the draft electoral and finally published electoral rolls along with database in compact disc duly signed by the concerned Revising Authority/Authorities shall be kept in a sealed cover in the concerned Treasury within 24 hours from the date of the publication of draft and final electoral rolls, respectively.
- (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the concerned Deputy Commissioner shall set-up sufficient number of Voters Information and Collection Centers (VICC) within the territorial limits of the municipality for receiving claims and objections. These centers shall be fully equipped with computers and broadband internet connection. VICC will be set up with the help of the National Informatics Center.
- (vii) Every claim and objection regarding distribution of electors booth wise and ward wise shall be addressed and presented to the Revising Authority in the prescribed Form A and B, the claim and objection can also be sent to the Revising Authority through registered post.