

**FORM-1**  
**[See Rule 23(2)]**  
**NOMINATION PAPER**

Election to the Committee \_\_\_\_\_

I nominate as a candidate for election to the Committee from Ward No. \_\_\_\_\_

Candidate's name \_\_\_\_\_

His postal address \_\_\_\_\_

His name is entered at serial No. \_\_\_\_\_ in Ward No. \_\_\_\_\_ of the electoral roll for the \_\_\_\_\_ Committee.

My name is \_\_\_\_\_ and it is entered at serial No. \_\_\_\_\_ in Ward No. \_\_\_\_\_ of the electoral roll for the \_\_\_\_\_ Committee.

Date \_\_\_\_\_

(Signature of proposer)

I, the above mentioned candidate, assent to this nomination and hereby declare:-

- (a) that I have completed \_\_\_\_\_ years of age;
- (b) that I am set up at this election by the \_\_\_\_\_ party;
- (c) that the symbols I have chosen are in order of preference-

- (i) \_\_\_\_\_
- (ii) \_\_\_\_\_ ; and
- (iii) \_\_\_\_\_

I further declare that I am a member of the \_\_\_\_\_ Caste which is a Scheduled Caste or Backward Class of the State of \_\_\_\_\_ in relation to \_\_\_\_\_ (area) in the State and for which the seat has been so reserved.

\*I further declare that I am a women candidate for which the seat has been so reserved.

Signature of candidate.

**VERIFICATION BY MAGISTRATE**

The above declaration is solemnly affirmed before me by \_\_\_\_\_ who is personally known to me or who has been identified to my satisfaction by \_\_\_\_\_,

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of verifying authority  
with full designation.

**(To be filled in by the Returning Officer)**

Serial No. of nomination paper \_\_\_\_\_. This nomination was delivered to me at my office at \_\_\_\_\_ (hour) on \_\_\_\_\_ (date).

**Returning Officer**

**Decision of Returning Officer accepting or rejecting the nomination paper.**

I have examined this nomination paper in accordance with rule 27 of the Haryana Municipal Election Rules, 1978 and decide as follows:-

\_\_\_\_\_

\*Strike out which is not applicable.

Date: \_\_\_\_\_

Returning Officer

The symbol assigned to the candidate is \_\_\_\_\_

Date: \_\_\_\_\_

Returning Officer

**Receipt for Nomination Paper and Notice of Scrutiny  
(To be handed over to the person presenting the nomination paper)**

Serial No. of nomination paper \_\_\_\_\_

The nomination paper of \_\_\_\_\_ a candidate for election to \_\_\_\_\_ committee from constituency (Ward) No. \_\_\_\_\_ was delivered to me at my office at \_\_\_\_\_ (hour) on \_\_\_\_\_ (date) by the candidate/proposer. All nomination papers will be taken up for scrutiny at \_\_\_\_\_ (hour) on \_\_\_\_\_ (date) at \_\_\_\_\_ (place).

Date: \_\_\_\_\_

Returning Officer

Memo No. \_\_\_\_\_

Date \_\_\_\_\_

From

Returning Officer

For \_\_\_\_\_

To

\_\_\_\_\_  
(Name of the intending Candidate)

Sub:- Election to \_\_\_\_\_ from \_\_\_\_\_ Ward \_\_\_\_\_

- i). You attention is invited to Section 8 of the Representation of the People Act, 1951 and sub-section (1) of Section 13A of the Haryana Municipal Act, 1973, extracts whereof are endorsed for your ready reference.
- ii). In order to be satisfied that you are not suffering from disqualification mentioned under the said section 8 of the Representation of the People Act, 1951 and sub-section(1) of Section 13A of the Haryana Municipal Act, 1973, you are hereby required to furnish the information as asked for in the enclosed **Proforma**, which should be supported by an **Affidavit** as **Annexure-II**, duly sworn before a First Class Magistrate or a Notary Public or a Commissioner of Oath appointed by the High Court or before the Sub-Divisional Officer (Civil)/Tehsildar/Naib Tehsildar (conferred with the power of Executive Magistrate) having jurisdiction to the area. This **Affidavit** in **Annexure-II** and the information in the **Proforma** attached thereto **should be filed alongwith nomination paper**.
2. Your attention is also invited to the order No.SEC/E-III/2003/8831, dated 06.10.2003 of the State Election Commission, an extract of para 10 of which is enclosed for your ready reference. You are also required to file **another Affidavit** in **Annexure-III** as required under the above order, duly sworn before a First Class Magistrate or a Notary Public or a Commissioner of Oath appointed by the High Court or before the Sub-Divisional Officer (Civil)/Tehsildar/Naib Tehsildar (conferred with the power of Executive Magistrate) having jurisdiction to the area, **should also be filed alongwith the nomination paper**.
3. It should also be noted that **your nomination is liable to be rejected**, in case these above mentioned two **Affidavits** in Annexure-II (alongwith proforma for furnishing information under Section 8 of the Representation of the People Act, 1951 and Section 13A (1) of the Haryana Municipal Act, 1973 and Annexure-III **are not submitted alongwith the nomination papers**.
4. It should be noted that furnishing of any wrong or incomplete information or suppression of any material information, by you in or from the said Affidavits shall invite penal consequence under the Indian Penal Code for furnishing wrong information to a public servant or suppression of material fact before him.

Returning Officer

Before the Returning Officer  
For Election to \_\_\_\_\_  
From \_\_\_\_\_ Constituency.

**AFFIDAVIT**

1. \_\_\_\_\_ Son/Daughter/Wife of \_\_\_\_\_  
aged \_\_\_\_\_ Years, resident of \_\_\_\_\_  
\_\_\_\_\_, do hereby solemnly affirm and declare as follows :-

- (1) That I have filed my nomination paper(s) for the above election.
- (2) That, in connection with my candidature for the above election, I am submitting herewith the information, under Section 8 of the Representation of the People Act, 1951 and sub-section(1) of Section 13A of the Haryana Municipal Act, 1973, in the prescribed Affidavit & proforma.
- (3) That the information furnished in the enclosed proforma is true to the best of my knowledge and belief and that nothing material has been concealed there from.

Place :-

Deponent

Date :-

Verified before me

(Signature of verifying authority  
with seal)

**Proforma for furnishing information under section 8 of the Representation of the People Act, 1951 and sub-section (1) of Section 13-A of the Haryana Municipal Act, 1973 by every candidate at an election to Municipalities.**

Election to the \_\_\_\_\_  
From \_\_\_\_\_ Ward.

Name of the Candidate

Father/Mother/Husband's Name :

**PART-I**

(Information under Section 8 of the Representation of the People Act, 1951)

- (1) Have you ever been convicted by a Court of law :- :
- (i) In any case specified in sub section (1) of the Section 8 of the Representation of the People Act, 1951 and sub section (1) of Section 13A of the Haryana Municipal Act, 1973 :
- (ii) In any case specified in sub section (2) of section 8 of the representation of the People Act, 1951 :
- (iii) In any other case, and sentenced to imprisonment for not less than 2 years. :
- (2) If yes, give details, (in each case separately) as below :-
- (i) Name of the Court by which Convicted :
- (ii) Date of Conviction :
- (iii) Were you a sitting member of the Municipal Committee/Council on the date of such conviction. : Yes/No
- (iv) If yes, give exact details of such status as Member Municipal Committee/ Member Municipal Council.
- (v) Nature of offence committed (with details of the relevant Act and Sections). :
- (vi) Punishment imposed :
- (vii) Period for which undergone imprisonment, if any. :
- (viii) Date of release from prison :
3. Was any appeal/application for revision filed against above Conviction. : Yes/No

- (i) Reference No. of appeal/application for revision filed, if any. :
- (ii) Date of filling of such appeal/application for revision. :
- (iii) Name of the Court before which the appeal/application for revision filed. :
- (iv) Whether the said appeal/application for revision has been disposed of or is pending. : Disposed of/  
Pending.
- (v) If disposed of :-  
(a) date of Disposal :  
(b) Nature of order passed :
- (vi) Whether any bail granted during the pendency of appeal/application for revision. :
- (vii) If yes, period during which remained on bail. :

**PART-II**

(Information under Section 13A(1) of the Haryana Municipal Act, 1973)

4. Have you ever been disqualified by or under any law for the time being in force for the purposes of election to the Legislature of the State of Haryana. : Yes/No
5. Have you ever been disqualified by or under any law made by the Legislature of the State of Haryana. : Yes/No

**Place  
Date**

**Signature of the candidate**

(Order No.SEC/E-III/2003/8831, Dated 06.10.2003)

**Affidavit to be furnished by candidate along with nomination paper before the Returning Officer.**

Note:-

1. Affidavit shall be prepared on a non-judicial stamp paper/document paper (Pucca Paper) and sworn before the First Class Magistrate or a Notary Public or a Commissioner of Oath appointed by the High Court or before the Sub-Divisional Officer (Civil)/Tehsildar/Naib Tehsildar (conferred with the powers of Executive Magistrate) having jurisdiction to the area.

2.\*\* Declaration (in case of Panch or Sarpanch of a Gram Panchayat) be prepared on plain paper and filed before the Returning Officer concerned.

3. Please read the contents of the Annexure carefully and strike the contents not applicable to you.

- \_\_\_\_\_
- \*\*\*
- \*1. For the election to the office of Sarpanch of Gram Panchayat \_\_\_\_\_(name), Block \_\_\_\_\_(name)
- or
- \*2. For the election to the office of Member for Ward No. \_\_\_\_\_ of \*Gram Panchayat \_\_\_\_\_(name) or \_\_\_\_\_ \*Panchayat Samiti \_\_\_\_\_(name) or \*Zila Parishad \_\_\_\_\_(name)
- or
- \*3. For the election to the office of Member for Ward No. \_\_\_\_\_ of \*Municipal Corporation \_\_\_\_\_(name) or \_\_\_\_\_ \*Municipal Council \_\_\_\_\_(name) or \*Municipal Committee \_\_\_\_\_(name)

I \_\_\_\_\_ S/o/ D/o/ W/o \_\_\_\_\_ aged \_\_\_\_\_ years, resident of \_\_\_\_\_ candidate at the above election, do hereby solemnly affirm and state on oath as under :-

(strike out whichever not applicable)

1) I have, in the past, been convicted of a criminal offence in the following case(s) and the details are as under :-

- i) Case No.
- ii) Section of the Act and description of the offence for which convicted
- iii) Date(s) of conviction
- iv) Court(s) by which convicted
- v) Punishment imposed (indicate period of imprisonment awarded and/or quantum of fine imposed)
- vi) Details of appeals/revision etc. filed against above conviction (s).

2) That I have in the past been discharged/acquitted in the following cases :-

- i) Section of the Act and description of the offence with which charged.
- ii) Case No.

- iii) Name of the Court by which acquitted/discharged
- iv) Date of acquittal/discharge
- v) Details of appeal(s)/application(s) for revision/review, if any, filed against above acquittal/discharge.

3) That I have, in period ending six months prior to the date of filing the present nomination, been accused of the following offences, punishable with imprisonment with two years or more, and in which a charge has been framed or cognisance taken by the Court as indicated hereunder :-

(Note:- This excludes the cases mentioned in (1) and (2) above)

- i) Section of the Act and description of the offence with which charged/cognisance taken:
- ii) The Court which has framed the charge/taken cognisance:
- iii) Case No.
- iv) Date of the order of the Court framing charge/taking cognisance.
- v) Details of appeal(s)/application(s) for revision etc. if any, filed against above order framing charge/taking cognisance.

**\* strike out which is not applicable**

**\*\*not applicable in the case of Municipalities**

**\*\*\*not applicable in the case of Municipalities**

4) That I give herein below the details of the assets (immovable, movable, balance etc.) of myself, my spouse and dependents\*:

**Details of movable assets.**

(Assets in joint name indicating the extent of joint ownership will also have to be given)

Sr. No.	Description	Self	Spouse(s) Name(s)	Dependent-1 Name	Dependent-2 Name	Dependent-3 Name
(i)	Cash					
(ii)	Deposits in Banks, Financial Institutions and Non-Banking Financial Companies					
(iii)	Bonds, Debentures and Shares in Companies					
(iv)	Other Financial instruments NSS, Postal Savings, LIC Policies etc.					

<b>(v)</b>	Motor Vehicles (details of make, etc.)					
<b>(vi)</b>	Jewellery (give details of weight and value)					
<b>(vii)</b>	Other assets, such as values of claims/interests					

**Note:** Value of Bonds/Shares/Debentures as per the latest market value in Stock Exchange in respect of listed companies and as per books in the case of non listed companies should be given.

\*Dependent here means a person substantially depends on the income of the candidate

**B. Details of Immovable assets**

[Note: Properties in joint ownership in indicating the extent of joint ownership will also be indicated]

Sr. No.	Description	Self	Spouse(s) Name(s)	Dependent-1 Name	Dependent-2 Name	Dependent-3 Name
<b>(i)</b>	Agricultural Land -Location(s) -Survey number(s) -Extent (Total measurement) -current market value					
<b>(ii)</b>	Non-Agricultural Land  -Location(s) -Survey number(s) -Extent (Total measurement) -current market value					
<b>(iii)</b>	Buildings (commercial and residential)  -Location(s) -Survey/door number(s) -Extent (Total measurement) -current market value					
<b>(iv)</b>	Houses/Apartments, etc. Buildings (commercial and residential)  -Location(s) -Survey/door number(s) -Extent (Total measurement) -current market value					
<b>(v)</b>	Others (such as interest in property)					

5) I give here in below the details of my liabilities/overdues to public financial institutions and government dues :-

[Note: Please give separate details for each items]

Sr.No.	Description	Name and address of Bank/Financial Institution(s)/Department(s)	Amount outstanding as on _____
(a)(i)	Loans from Banks		
(ii)	Loans from financial institutions		
(iii)	Government dues (other than income tax and wealth tax) (No Due Certificate to be enclosed in case holding or having held any public office)		
(b)(i)	Income Tax including surcharge [Also indicating the assessment years upto which Income Tax Return filed. Give also Permanent Account Number (PAN)]		
(ii)	Wealth Tax [Also indicate the assessment year upto which Wealth Tax return filed.]		
(iii)	Sales Tax [only in case of proprietary business]		
(iv)	Property Tax		

6) My educational qualifications are as under :-

(GIVE DETAILS OF SCHOOL AND UNIVERSITY EDUCATION)

(Name of School/University and the year in which the course was completed should also be given)

PLACE  
DATED

DEPONENT

Name in full \_\_\_\_\_.

Address \_\_\_\_\_

\_\_\_\_\_

### VERIFICATION

I, the deponent abovenamed, do hereby verify and declare that the contents of this affidavit are true and correct to the best of my knowledge and belief; no part of it is false and nothing material has been concealed therefrom.

Verified at \_\_\_\_\_ this the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

PLACE  
DATED

DEPONENT

Name in full \_\_\_\_\_.

Address \_\_\_\_\_

\_\_\_\_\_

Memo.No. \_\_\_\_\_

Dated \_\_\_\_\_

From: Returning Officer for \_\_\_\_\_

To,

\_\_\_\_\_  
(Name of the candidate)

Subject: Election to Ward No. \_\_\_\_\_ of Municipal Council/Municipal Committee  
\_\_\_\_\_ (name)-filing of the required affidavit.

You have filed your nomination papers for the above mentioned election today, but **you have not filed**, alongwith your nomination paper the **Affidavit in Annexure-II** and information in the Proforma attached thereto prescribed by the State Election Commission vide its letter No.SEC/ME/98/2476-94, dated 13.02.1998 read with letter No.SEC/ME/2003/9268-86, dated 15/10/2003 and **Affidavit in Annexure-III** as prescribed by the State Election Commission i.e.order No.SEC/E-III/2003/8831, dated 06.10.2003. Copies of the format of both the Affidavits (alongwith Proforma attached to Annexure-II) were supplied to you alongwith the nomination paper.

You are, therefore, required hereby to furnish the requisite information in the prescribed Affidavit/s duly sworn before the First Class Magistrate or a Notary Public or a Commissioner of Oath appointed by the High Court or before the Sub-Divisional Officer (Civil)/Tehsildar/Naib Tehsildar (conferred with the powers of Executive Magistrate) having jurisdiction to the area immediately and positively before \_\_\_\_\_ hrs. on \_\_\_\_\_ (date) i.e. time and date fixed for scrutiny of nomination papers.

You may also note that non submission of above mentioned Affidavit/s shall result in rejection of your nomination papers.

**(Returning Officer)**

From

Returning Officer,  
For Municipal Council/Committee, Ward No. \_\_\_\_\_

To

( Name of the candidate )

Sub :- Election to \_\_\_\_\_ from \_\_\_\_\_ Ward \_\_\_\_\_

Reference your nomination paper received today the \_\_\_\_\_, your name has been entered at Serial No. \_\_\_\_\_ in the nomination register. Your security has been received vide scroll No. \_\_\_\_\_ date \_\_\_\_\_ of \_\_\_\_\_ (name of the bank) or vide receipt No. \_\_\_\_\_ date \_\_\_\_\_ issued to you separately. Scrutiny of nomination shall be done on \_\_\_\_\_ ( \_\_\_\_\_ ) (date \_\_\_\_\_) at ( \_\_\_\_\_ ) (time \_\_\_\_\_) place ( \_\_\_\_\_ ).

You shall have to maintain the election expenditure account in the register prescribed by the State Election Commission and shall have to be produced for inspection as and when required during the election process. The election expenditure account shall have to be submitted to the Deputy Commissioner within one month after the declaration of election result.

Returning Officer